



2024-2025 Application Form

For application into Madison Junior Civitan Club

Applications for the 2024-2025 year begin April 15 to April 20.

www.madisonciv.com.

INSTRUCTIONS: Applications will be accepted April 15 and MUST BE postmarked or dropped off by the deadline of April 20, 2024 to be considered. There will be an application box for drop off starting April 15th and drop off location will be announced on our Instagram (@madisoncivinettes) and Facebook page (Madison Junior Civitan Club) prior to that date. Be sure to go follow! Late applications WILL NOT BE ACCEPTED.

To qualify: 1. Applicant must be a resident of Madison County or attend school in Madison County (required). 2. Applicant must be a Full Time High School Student (Sophomore, Junior, Senior) for the 2024-2025 School Year. (required). Please fill out this form below and include all items on the Application Checklist below in your packet.

APPLICANT NAME: _____ **PHONE:** _____

GRADE (2024-2025): _____ **SCHOOL:** _____

NON - SCHOOL EMAIL: _____

PARENT NAMES: _____

PARENT PHONE: _____ **PARENT EMAIL:** _____

APPLICATION PACKET CHECKLIST: *Be sure to include all the following items in a large envelope. Write your name, school and grade for the 2024-25 year on the front of the envelope.*

- 1. Completed Application Form (This page must be completed and attached.)
- 2. Completed Service Sheet. Each applicant can submit up to 30 service or volunteer hours. 10 hours are required in order to apply. For every hour over 10, each applicant will receive 1 point. (20 point maximum.)
- 3. Completed Involvement Sheet (Up to 5 Points)
- 4. Leadership Sheet (Up to 10 Points)
- 5. 2 Letters of Recommendation (up to 20 points)
- 6. 3 Essay Questions (Up to 45 Points). Judged on thought, use of sources/research, personal experience

(TIPS: Be sure to follow directions, and to write your own essay answers. All your work will be verified. Deductions are given for misspelled words, and not following instructions. Pay attention to deadlines!)



2024-2025 RECOMMENDATION LETTERS

TWO LETTERS OF RECOMMENDATION.

INSTRUCTIONS: (up to 10 Points each; 7 points for having a positive recommendation and up to 3 points for exceptional recommendation with examples of character, leadership and dependability)

- One letter of Recommendation from a staff member of your school.
- One letter of Recommendation from the someone who signed off on your service sheet (charity representative or organizer)
- Please have your representatives/ teacher/coach/staff member print their recommendations and return it to you in a sealed separate envelope with his/her signature on the seal.



2024-2025 ESSAYS

3 Essay Questions (45 points available, up to 15 points each).

INSTRUCTIONS: Essay questions must be typed on a separate sheet of paper. *FORMAT:* In the upper left corner of your page, please type your name, school & grade for 2024-2025 year. One to two paragraphs for each question is sufficient. Please type each question and answer numbered 1 to 3. Please limit to no more than one page per question. All essays are scored by a third party.

Jane Doe
Madison Central
10th grade

1. What does service mean to you and why is it important? Answer the question here.....

1. Essay Question #1 - What does service mean to you and why is it important? Give examples of a time when you served and how serving others and community have had a lasting impact in your life.
2. Essay Question #2 - Name one person who has had the most influence on your desire to serve. How did they make a difference in your life?
3. Essay Question #3 - What type of legacy do you want to leave when you graduate high school and why do you want to be a part of Civinettes?

PACKET DEDUCTIONS:

Essay Deductions = Not following format/rules = minus 5 pts each, Essay Deductions = Grammatical/misspelled words= minus 2pts each, Not following instructions on Application Envelope = minus 5 pts each, Teacher recommendation letter incorrect submission = minus 5 points

MAKE SURE each service opportunity is signed off by the organizer or it is not counted. Parents are not allowed to sign off on service hour and involvement sheets. Once submitted, all applications will be scored by a third party.

2024-2025 class will be accepting approximately 50-60 new members.

The new 2024-2025 class will be posted before April 30th at www.madisonciv.com.

Late Applications will be discarded.