

Item # 1

Applicant First & Last Name _____



2026 Civinettes Application Form

For application into Madison Junior Civitan Club

Applications for the 2026 are accepted April 15 to April 20.

INSTRUCTIONS: Please **print the ENTIRE application packet** (PAGES 1-10) and carefully complete all instructions below. Applications will be accepted beginning April 15, 2026, and must be postmarked or dropped off no later than April 20, 2026, to be considered. An application drop-off box will be available starting April 15 at the following location: 105 Blackberry Patch, Madison, MS 39110. Late applications will NOT be accepted.

TO QUALIFY (REQUIRED):

1. The applicant must be a **resident of Madison County** *or* **attend school in Madison County**.
2. The applicant must be a **full-time high school student** (Sophomore, Junior, or Senior) for the **2026–2027 school year**.

Please complete the form below and include **all required items listed on the Application Checklist** in your submission packet.

APPLICANT NAME: _____

APPLICANT PHONE: _____

GRADE (2026-27): _____ **SCHOOL:** _____

NON - SCHOOL APPLICANT EMAIL: _____

PARENT / GUARDIAN NAME: _____

PARENT PHONE: _____ **PARENT EMAIL:** _____



APPLICATION CHECKLIST

1. Completed Application Form

- All pages in this packet **must be included**, whether they are **completed or left blank**.

2. Completed Service Sheets (Service Sheets #1–#3) – 30 Points

- Applicants may submit **up to 30 service or volunteer hours**.
- A **minimum of 20 service hours** is required to apply.
- Service hours must be completed with **at least three (3) different organizations**.
- Service hours are defined as **hours spent serving in the community**.
- **Diamond Girl concession stand hours do NOT count**, as those hours serve your school.
- Service completed **through a school organization that serves the community** (example: serving Webster with School Beta Club) **DOES count**.

3. Completed Involvement Sheet (Involvement Page 1) – 5 Points

4. Completed Leadership Sheet (Leadership Page 1) – 10 Points

5. Four (4) Teacher Evaluations – 25 Points

- Must be submitted in **signed and sealed envelopes**.
- Please refer to the **Teacher Evaluation instructions**.

6. Three (3) Essay Questions – 30 Points

Essays will be judged on: **Thoughtfulness, Use of sources/research, Personal experience.**

Tips: Follow all directions carefully. Essays must be **your own original work**. **All submissions will be verified.** **Point deductions** will be applied for **misspelled words** and **failure to follow instructions**.



2026 SERVICE SHEET

For application into Madison Junior Civitan Club.

*TO BE CONSIDERED FOR MEMBERSHIP, PLEASE COMPLETE AT LEAST 20 HOURS OF SERVICE IN 2025 TO PRESENT DATE. ALL HOURS MUST BE SIGNED BY THE CHARITY/SERVICE ORGANIZATION REPRESENTATIVE AND COMPLETED WITH DESCRIPTION OF SERVICE. Service hours must be completed with at least three (3) different organizations.

DATE (If applicable)	EVENT/ LOCATION OF SERVICE	CHARITY/ ORGANIZATI ON	TIME	HOURS	DESCRIPTION OF SERVICE WORK:	SIGNATURE OF CHARITY ORGANIZATION REPRESENTATIVE. PARENTS ARE NOT ALLOWED TO SIGN.	CHARITY ORGANIZATION REPRESENTATIVE PHONE NUMBER
10/12/2025	CHURCH NURSERY	FIRST BAPTIST	8 TO 10 A.M.	2	BABYSAT TODDLERS	Jane Doe, nurse director	601-333-2345

Item #2 Service Sheet 2

Applicant First & Last Name _____

DATE (If applicable)	EVENT/ LOCATION OF SERVICE	CHARITY/ ORGANIZATION	TIME	HOURS	DESCRIPTION OF SERVICE WORK:	SIGNATURE OF CHARITY ORGANIZATION REPRESENTATIVE. PARENTS ARE NOT ALLOWED TO SIGN.	CHARITY ORGANIZATION REPRESENTATIVE PHONE NUMBER

TOTAL PAGE HOURS _____

Item #2 Service Sheet 3

Applicant First & Last Name _____

DATE (If applicable)	EVENT/ LOCATION OF SERVICE	CHARITY/ ORGANIZATI ON	TIME	HOURS	DESCRIPTION OF SERVICE WORK:	SIGNATURE OF CHARITY ORGANIZATION REPRESENTATIVE. PARENTS ARE NOT ALLOWED TO SIGN.	CHARITY ORGANIZATION REPRESENTATIVE PHONE NUMBER

TOTAL PAGE HOURS _____

TOTAL SERVICE HOURS _____

I VERIFY THAT I COMPLETED ALL SERVICE HOURS LISTED ABOVE ON SERVICE SHEET PAGES 1-3.

PLEASE PRINT : NAME _____ Applicant Signature: _____



2026 Involvement Sheet

For application into Madison Junior Civitan Club

INSTRUCTIONS:

Please list your **school and community involvement** below (up to 5 points total).

• **0.5 point** will be awarded for **each involvement activity per academic school year**. Applicants may list **different activities** they participated in during **high school, beginning in 9th grade**. Please include **one entry for each year of involvement**. Involvement activities may include, but are not limited to: **clubs, teams, community involvement, student government, music teams, academic teams, Diamond Girl, sports**, and similar activities. **All activities must be signed off on by the advisor, coach, or adult leader** in order to be counted.

Please have the **adult in charge of each activity** sign below and include their **title** and **phone number** for verification.

Involvement	ORGANIZATION	GRADE	DESCRIPTION OF INVOLVEMENT	ADULT IN CHARGE SIGNATURE	ADULT IN CHARGE CONTACT INFO
DANCE TEAM	MRA	9	MEMBER OF DANCE TEAM	<i>Adult Signature Here</i>	<i>601-333-2345</i>
MEMBER	MAYORS YOUTH CASTLE	9	MONTHLY MEETINGS, COMMUNITY PROJECTS	<i>Adult Signature Here</i>	<i>601-999-0000</i>
DANCE TEAM	MRA	10	MEMBER OF DANCE TEAM	<i>Adult Signature Here</i>	<i>601-333-2345</i>

I VERIFY THAT I COMPLETED ALL INVOLVEMENT LISTED ABOVE.

PLEASE PRINT : NAME _____ Applicant Signature: _____



2026 Leadership Sheet

For application into Madison Junior Civitan Club

INSTRUCTIONS:

Please list your **school and community leadership positions or involvement** below (up to 10 points total). **One (1) point** is awarded for **each leadership position**. Activities may include **different organizations or roles** in which you participated **during high school, beginning in 9th grade**. All activities must be signed off on by the **advisor, coach, or adult leader** in charge in order to be counted.

INFORMATION TO INCLUDE FOR EACH ACTIVITY: Involvement / Organization, Grade(s), Leadership Position Held. Please have the **adult in charge** of each activity sign below and include their **title and phone number** for verification.

Involvement	ORGANIZATION	GRADE	Leadership Position	ADULT IN CHARGE SIGNATURE	ADULT IN CHARGE CONTACT INFO
DANCE TEAM	MRA	9	CAPTAIN	<i>Adult Signature Here</i>	<i>601-333-2345</i>
FCA	GERMANTOWN	9	FCA LEADERSHIP	<i>Adult Signature Here</i>	<i>601-999-0000</i>
DANCE TEAM	MRA	10	CO-CAPTAIN	<i>Adult Signature Here</i>	<i>601-333-2345</i>

I VERIFY THAT I COMPLETED ALL LEADERSHIP LISTED ABOVE.

PLEASE PRINT : NAME _____ APPLICANT SIGNATURE: _____



Item #5 - TEACHER EVALUATIONS

Instructions:

Please ask your four core subject teachers (Math, Science, English, and History) to complete the attached **Teacher Evaluation** form.

- Print **four** copies of the form.
- Provide each teacher with a separate envelope with your name on the front of the envelope and Item #5 in the top left corner of the envelope.
- Ask each teacher to return the completed evaluation to you in a **sealed envelope**, with **his or her signature across the seal**.

Item #6 ESSAYS

3 Essay Questions (30 points available, up to 10 points each).

INSTRUCTIONS:

All essay responses must be typed on a separate sheet of paper.

FORMAT:

In the upper left corner of each page, please type **Item #6, your name, school, and grade for the 2026 year**. Each response should be **one to two paragraphs** in length.

Please type each **question and answer**, numbered **1 through 3**.

Limit each response to **no more than one page per question**.

All essays will be scored by a **third party**.

ESSAY QUESTIONS:

1. Essay Question #1

What does service mean to you, and why is it important? Provide examples of a time when you served and explain how serving others and your community has had a lasting impact on your life.

2. Essay Question #2

Name one person who has had the greatest influence on your desire to serve. How did this person make a difference in your life?

3. Essay Question #3

What type of legacy do you hope to leave when you graduate high school, and why do you want to be a part of Civinettes?



PACKET DEDUCTIONS:

IMPORTANT SCORING & APPLICATION POLICIES

Essay Deductions

- Not following essay format or rules: **-5 points**
- Grammatical errors or misspelled words: **-2 points per error**

Application Deductions

- Application not filled out correctly: **-5 points**
- Not following instructions on the application envelope: **-5 points**
- Teacher recommendation letters submitted incorrectly: **-5 points**

Service Hour Verification

- **Every service opportunity must be signed off by the organizer** in order to be counted.
- **Parents may NOT sign off** on service hours or involvement sheets.

Once submitted, **all applications will be scored by a third party.**

CLASS OF 2026 INFORMATION

- Approximately **50–60 new members** will be accepted for the **Class of 2026**.
- **Interviews may be included** as part of the scoring process and will be determined **after all application packets are scored**.
- The **Class of 2026 acceptance list** will be posted **before April 30** at www.madisonciv.com

Late applications will be discarded.



Teacher Evaluations

Student Name: _____

Teacher Name: _____

Subject/Grade: _____

- * This is a confidential evaluation. Please fill out and return to your student in the provided envelope. Please seal it and sign your name across the seal.
- * Instructions: Please rate the student on the following qualities as they perform in your classroom setting. Use the scale below and provide brief comments where requested.

Scale:

- 1: Needs Significant Improvement
- 2: Developing
- 3: Meets Expectations (Average)
- 4: Exceeds Expectations (Above Average)
- 5: Outstanding

Please rate the student on the following characteristics:

1. Attendance/Punctuality	1	2	3	4	5
2. Respect of Authority	1	2	3	4	5
3. Respect of Peers	1	2	3	4	5
4. Effort/Quality of Work	1	2	3	4	5
5. Honesty and Integrity	1	2	3	4	5

Total Score: _____ (out of 25)

Comments: Please provide specific examples of the student's strengths (e.g., "Great energy," "Always prepared") and any areas where they could grow as a team member.